

Birthday budget worksheet

Plan the whole celebration, then agree who pays. All amounts in AUD.

People attending (include the birthday person): _____

Organiser budget: \$_____ Date / occasion: _____

Paying guests (exclude the organiser): _____

Item / quantity	Unit cost	Total	Guests pay	Organiser
Activity / tickets				
Venue				
Food				
Drinks				
Cake				
Decorations				
Tableware				
Transport				
Delivery / booking fees				
Other				
Other				
Contingency				
TOTAL				

Budget remaining = organiser budget minus organiser total: \$_____

Average per paying guest = guests pay total / number of paying guests: \$_____

Guests pay means the total contribution for that item, not the per-person price.

Remember delivery, booking fees, transport and a contingency allowance.

Record sources and price-check dates. Keep estimates separate from quoted prices.

Only count birthday rewards once eligibility and redemption are confirmed.